

JOB IDENTIFICATION

Job Title: Deputy Senior Airport Fire Officer **Department:** RFFS
Written by: SAFO **Title of Immediate Supervisor / Manager:** SAFO (Senior Airport Fire Officer)
No. of Direct Reports: 4

JOB PURPOSE

The Deputy SAFO (Senior Airport Fire Officer) will be deputizing the SAFO in his absence and assist SAFO in day to day operations. Deputy SAFO will direct on-airport firefighting, rescue, fire prevention, and other activities and operations. This position will also respond to and take lead in emergency incidents including, but not limited to aircraft, airport buildings and property, facilities, vehicles, medical, hazardous materials, and other incidents endangering life and/or property.

RESPONSIBILITIES AND DUTIES

1. Supervises, trains, evaluates and disciplines Fire Sub. Officers and other staff in RFFS section.
2. Assists in hiring, training, evaluating and disciplining fire department personnel.
3. Serves as the SAFO in the absence of the SAFO.
4. Serves as Fire Ground Commander at structural fires or other emergency scenes.
5. Assists in planning, formulating, updating, and maintaining of various emergency management documents including the Emergency Plan and the Mitigation Plan.
6. In charge of maintaining the readiness and operability of the Emergency Operations Center.
7. Reviews reports submitted by other officers for completeness and accuracy; holds overall responsibility for inventory and maintenance of all fire apparatus and equipment, maintains responsibility for records on all apparatus and equipment.
8. Writes and enforces departmental rules, regulations and policies; assists in budget preparation and management.
9. Reviews specifications and justifications for purchases and reviews all requests for purchases.
10. Maintains continual information flow to the SAFO, insuring the reliability of all information.
11. Oversees fire department operations relating to emergency services delivery, training of personnel and maintenance of facilities.
12. Performs other related duties as required by the SAFO.

JOB RELATED COMPETENCIES & SPECIFICATIONS SECTION

Knowledge, Skills and Competencies:

1. Extensive knowledge of the goals and objectives of the RFFS program.

2. Extensive knowledge of effective techniques and methods of fire suppression and control.
3. Extensive knowledge of effective operation of departmental policies and procedures.
4. Extensive knowledge and experience of effective handling of airport emergencies and Full scale exercises.
5. Skill in methods and techniques of firefighting and training like Structured learning Programme and Maintenance of Competency ; ability to create effective working relationships with employees; ability to communicate effectively both verbally and in writing.
6. Qualified Training Instructor.

Educational Profile and Experience:

Graduation from college or university with a bachelor's degree /diploma in fire science or a related field and 8 years' experience in RFFS, including five of those years in supervisory experience, Qualified incident commander & Training Instructor.

At least two (2) year as a Deputy Chief in Category 9 airport OR 3 years' experience as a Station manager with CAT 10 airport OR any equivalent combination of education and experience.

Must possess a valid UAE Driver License.

HR USE

Job Code:

Grade:

Pay Range:

Approved by:

HR :
Finance:
CEO :